

## ROOM CLEANING PROCEDURE - UPDATED 6.17.2021

**Purpose:** To provide a clean treatment room for patients, clients and staff.

### **Materials:**

- Disposable gloves (if needed)
- Prepared disinfectant (clorox spray / Preempt RTU cleaner)
- Clean bucket / mop with floor cleaner
- Glass Cleaner
- Cleaning cloths (shop cloths)

### **Cleaning Procedure & Steps:**

- 1. Do a risk assessment of room**
  - a. Determine risk of exposure to germs and the Personal Protective Equipment (PPE) required for the task.
  - b. Wear the correct PPE to safely do the job (if needed)
  
- 2. Remove dirty items from room**
  - a. Put any litter into garbage
  - b. Roll up linens from the room (sheets, face cradle cover, pillow cover, towels) and take to the dedicated space for dirty laundry.
  - c. Change shirt, sanitize/wash hands
  
- 3. Bring cleaning supplies back to room**
  - a. Spray massage table, stool, chair, face cradle holder, face cradle, vinyl pillows with disinfectant.
  - b. Commence cleaning checklist and wipe down everything on list with disinfectant.
  
- 4. Finish up cleaning room**
  - a. Spot clean around head of table, patient's chair, therapists desk
  - b. Spot Clean Mirror and any other surfaces.
  
- 5. Resetting Room**
  - a. Take cleaning supplies back to storage space and wipe down handles of cleaning supplies
  - b. Wash hands thoroughly
  - c. Take clean sheets and reset the room.
  - d. Complete checklist for time period.
  
- 6. End of Day Set up - Last Treatment for day**
  - a. Perform thorough cleaning of table base, chair legs, hepa filters, hot cabby
  - b. Mop floors in the treatment room and waiting area.